\*

The Bayfield County 4-H Achievement and Records Committee has established the following purposes for 4-H record books:

- <u>**Record-Keeping Skills**</u>: Youth learn the importance of keeping records.
- <u>Documentation</u>: Record books are a source of documentation for future reference.
- <u>Growth</u>: Record book forms allow youth to demonstrate how they have grown throughout the year.
- <u>Organization</u>: Record books allow youth to develop good organizational methods.
- <u>Financial Records</u>: Youth keep financial records of their project which can be a valuable asset in the future.
- <u>Goals</u>: Record book forms encourage youth to establish their goals for the 4-H year.
- <u>Memories</u>: Record books are a wonderful source of 4-H memorabilia.
- <u>**Responsibility**</u>: Youth practice responsible behavior by completing record books.

### Bayfield County 4-H Record Book Guidelines

This is the recommended order for the pages you will put in your record book. The underlined items are required to earn achievement points for the year.

#### 1. Front Cover

- Include name, county, club, birthdate
- 2. Member Self-Evaluation (revised 2011)
  - Give an honest review of your efforts this year; be sure to include the signatures on the back
- 3. Permanent Record Form (Point System)
  - remember to explain asterisked \* items on the back page
- 4. Photo Page
  - include the year
- 5. Club Participation Form
- 6. <u>My 4-H Story</u>
  - Tell a brief story about your year in 4H.
- 7. Project Section
  - Project Title Page
  - Record sheets completed to the best of your ability
  - Photos with captions
  - Newspaper clippings related to your project
- 8. Activity Section
  - Activity Title Page
  - Photos of club, county, or other events not included in your project section; include captions
  - 4-H related Newspaper clippings, etc. that you want to keep as mementos of the year

#### To be considered for Outstanding Record Book recognition, all items must be completed and appear in this order in your record book.



Revised 2-11, 5-11 dg

	ABUSCTOT
WISC	CONSIN
4-H I	Member
Yearly Pla	n and Record
Name	County
Address:	City:
Birthdate Month:	Day: Year:
Name of Club:	

Parent's Name: \_\_\_\_\_

### Your Yearly Plan and Record

Plan the things you would like to do and learn in each project with the help of your leader and/or parents at the beginning of the year. Use the Member Planning and Evaluation Form (MPE) to record your plans. To evaluate at the end of the year, record the progress you made toward your goals (or plants) on the MPE form.

Other records you may include are:

- 1. My 4-H Activity Program (MPE-A)
- 2. Financial Record (FR)
- 3. Additional Record Forms
  - a. As provided by your county
  - b. From examples in your project literature
  - c. Developed by you as needed
- 4. 4-H Story for the Year
  - a. Include pictures to tell your story
  - b. A few news clippings can support your story

Below are the projects which I have carried as a 4-H members.

Name of project	20	20	20	20	20——	20	20	20	20	20

# Current Year Record of My 4-H Activities

### **Judging and Demonstrations**

Year	Event	Where

### **Other 4-H Activities**

Year	Delegate; trips won; drama; music; athletics; safety; other:

# Service To My Club

Year	Offices held:	Committees served on:	Other services to my club:

# **Flag Pledge**

I pledge allegiance to the flag of the United States of American, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

## 4-H Pledge

I Pledge ... My Head to clearer thinking

- ... My Heart to greater loyalty
- ... My Hands to larger service, and
- ... My Health to better living, for my Club, my Community, my Country, and my World.

## **National Conservation Pledge**

I give my pledge as an American to save and faithfully defend from waste the national resources of my country ... its soil and minerals, its forests, waters, and wildlife.

4-H Club Emblem:4-H Club Colors:4-H Club Motto:

The four-leaf clover Green and White To Make the Best Better

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If you need this material in another format, please contact the Department of 4-H Youth Development, University of Wisconsin-Extension, 436 Lowell Hall, 610 Langdon St., Madison, WI 53703; phone 608-262-1067. This information I produced by the Department of 4-H Youth Development and is for educational purposes only. Reference to commercial products or trade names does not imply endorsement by the Cooperative Extension or bias against those not mentioned.

### **Member Self-Evaluation**

Name:	Age:	Year in 4	4-H:
4-H ACTIVITIES:	I Could Have Done Better	l Did OK	l Did Very Well
1. My attendance at 4-H meetings.			
2. My participation in 4-H meetings.			
3. My behavior at 4-H meetings.			
4. My 4-H demonstrations and talks.			
5. My 4-H record book.			
6. Club or county youth leadership.			
7. County Fair			
8. Club recreation			
9. Club community service			
10. Other club activities. Specify:			
11. Other county activities. Specify:			
FAMILY ACTIVITIES:			
1. My help in planning family activities.		,	
2. My participation in family activities.			
3. My help with household chores.			
4. My being responsible to myself and my family.			
<ol> <li>My being able to do things on my own without being told to.</li> </ol>			
6. My willingness to make decisions for myself.			
7. My help to brothers and sisters.			
8. My help to my parents.			
9. My contribution to good communication among members of my family.			

CLUB LEADER COMMENTS:
Leader Signature:
* * * *
PARENT COMMENTS:
Please comment on your child's year in 4-H:
l certify that my son or daughter completed this record book on their own. No part of this record book was
completed by their parent/guardian.
///
Parent Signature Member Signature date

#### BAYFIELD COUNTY 4-H MEMBER PERMANENT RECORD UPDATED AUGUST 2021

Keep for all of your years in 4-H beginning with the third grade. The 4-H Year is September 1st - August 31st Begin using this record for the 2021-2022 year.

Name:

Club:

The permanent record is a place for you to keep your points toward achievment awards and trips. The list below shows you many activities that you can become involved with in 4-H. You should put the points in the proper year's column as soon as you complete that activity.

#### 4-H Project Points

Write each different project name in the column only once. Put one point by the project each year you complete the project by exhibiting it at the fair or other exhibition

	Project Name	Number of Years in 4-H											
	r oject Name	1	2	3	4	5	6	7	8	9	10	11	12
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
14													
15													
16													
17													
18													
19													
	Total Project Points:												

#### **4-H Activity Points**

#### If there is a \* after the activity, explain what you did on the last page.

	If there is a * a	, exp	lain	wnat					page in 4-l					
	Club Activities	Points												
		O an time of late	1	2	3	4	5	6	7	8	9	10	11	12
1	Gave Leader completed record book.	2= on time, 1= late												
2	Attended 50% of 4-H club meetings.	1												
3	Have pictures in record book that relate to projects or activities.	1												
4	Have newspaper clippings in record book - underline your name.	1												
5	Attended organized project meeting. (E.g Attended blacksmith session) *	1 point for each meeting attended												
6	Served on club committee. *	chair= 2 points each, member= 1 point each												
7	Officer of Club*	5												
8	Helped with planned club activity. Example: picnic, tour, trip. (E.g Planned canoe outing for club with leader.)	1 point for each activity												
9	Attended planned club activity. (É.g Attended canoe trip at Long Lake) *	2 point for each activity												
10	Youth leader for 4-H activity, project meeting, or assistant leader at club meeting. (E.g. led a game for members at	1 point for each item you were a leader or assistant for												
11	Gave a prepared talk to my club (E.g gave a talk on food safety to the club)	1												
12	Gave a demonstration to my club (e.g demonstrated how to make pancakes)	1												
13	Helped with club project in community service (e.g garbage pickup) *	1 point each, maximum 10 points												
14	Exhibited project at club or community event. (e.g demonstarted how to press flowers at dairy breakfast)	1												
15	Helped set up or clean up at meetings or activities.	1 point each, maximum of 5 points												
16	Helped with a community service event not related to 4-H (e.g volunteered at school garden clean-up) *	1 point each, maximum 10 points												
17	Led 4-H pledges.	1												
18	Helped set up or clean up at meetings or activities	1 point each, maximum 5 points												
19	Submitted article for 4-H newsletter.	1 point each submission												
20	Worked independently on a project. (E.g made a wooden bench)	1 point for each hour, maximum 5 points												
21	Attended other 4-H activities live or virtual *	1 point for each attended activity												
	Tota	al Club Points:												

		Deinte				N	umbe	er of	Years	s in 4	-H			
	County Activities	Points	1	2	3	4	5	6	7	8	9	10	11	12
22	Participated in club officer training	1												
23	Attended a county wide project meeting. (e.g attended ceramics project meeting) *	1 point each												
24	Helped or led a county-wide project meet. (E.gIn charge of sdvertisement for ceramics county wide meeting.)*	1 point each												
25	Participated in demonstration contest	2												
26	Participated in clothing revue	2												
27	Participated in food revue	2												
28	Participated in cultural arts	2												
29	Participated in sewing camp	1												
30	Junior superintendent at county fair	2												
31	Helped with club booth at county fair	2												
32	Cloverbud judge at county fair	2												
33	Exhibited at county fair	2												
34	Submitted older member award form and participated in county interviews	3												
35	Camp counselor for weekend summer camp	5												
36	Camp counselor for day camp	2												
37	Served on camp planning committee	1												
38	Visited Topside property	2= helped with project at, 1=just visited												
39	Participated in county awards dinner.	1= attended, 2=helped												
40	Promoted 4-H in my school and community *	1												
41	Attended county leader's meeting.	1 point each, maximum 3 points												
42	Exhibited at other than county fair: tell where*	1												
43	Participated in June Dairy month promotion	1												
44	Participated in pumpkin/sunflower contest	1												
45	Worked in 4H booth at county fair.	1 point each shift								1				
46	4H ambassador	2												
47	Worked at 4-H event as an ambassador.	1 point each event												
48	Market Animal Sale participant	2	1						1	1				
49	Market Animal Sale officer	5												
50	Helped at dairy breakfast	1												
51	Attended Equine Council meetings	2												
52	Officer of Equine Council	5												
53	Other county 4-H events: live or virtual *	1 point each												
	Total	County Points:												

	District, State, or National	Points				Ν	umbe	er of	Years	s in 4	-Н			
	Activities	Points	1	2	3	4	5	6	7	8	9	10	11	12
54	Participate in state 4-H Horse Events	1												
55	Helped with and/or participated in District Winter Camp	1												
56	Participated in other district event *	1 point each												
57	Citizen Washington Focus delegate	1												
58	Participate in or hosted international 4-H event*	1												
59	State 4-H and youth convergent delegate	1												
60	State 4-H music, drama, or art team member	1												
61	Participated in state fair	1												
62	Participate in other state event: live or virtual *	1 point each												
63	Participated in state workshop (ie art camp) *	1 point each												
64	Participated in national event *	1 point each												
65	Submitted story about district or state event for 4-H newsletter	1 point each, max 5 points												
66	Participated in Superior days	1												
	Total District, State, & Na	ational Points:												

Total Points For all 4-H Activities				Ν	umbe	er of	Years	s in 4	-H			
		2	3	4	5	6	7	8	9	10	11	12
Project Points												
Club Activities												
County Activities												
District, State, & National Activities												
Total Points for Each Year												
Total accumulated points for all years												

#### Remember to explain briefly what you did in activities that are marked by an asterik \*. Use the sheet attached to the back of the point system. List the year. Example:

2021			
Item 5	Attended 3 club project meeting sin woodworking.		
Item 14	Project leader in clothing- held 4 meetings.		
Item 23	Helped our church collect clothing for the needy.		

Achiev	vement Plaques
	Your leader will o

. .

Il check your record book in September. The leader will put an award in for the plaque for you when you receive the necessary points.

	Achiev
Bronze-	75
Silver-	175
Gold-	350
Gold Plus	500
Gold ++ -	650
Gold +++ and up in 150 point	800, 950, 1100,
increments-	etc.

#### **Record of 4-H Awards**

Award	Year Received
Bronze Plaque	
Silver Plaque	
Gold Plaque	
Key Award	
Beginning Leadership Award	
Outstanding Leadership Award	
Outstanding Youth Project leader	
Community Service Award	
Legislative Citation	
4-H Ambassador	
Winter Camp	
State 4-H & Youth Conference	
Citizenship Washington Focus	
Other:	
Other:	

#### **Activity Information**

Activity Number	<u>Description</u>

# Photo Page

Year\_\_\_\_



Name:	Age:
4-H Club:	Years in 4-H :

### For 20\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_

\* \* \* \* \*

#### **Club Meeting Involvement**

#### (Note which activities you did at the meeting.)

Month:	Check ( $\checkmark$ ) Activities			
	If Attended:	(led pledge, gave demonstration, participated in club activity, etc.)		
September				
October				
November				
December				
January				
February				
March				
April				
Мау				
June				
July				
August				

\_\_\_\_\_% of Meetings Attended





#### SOME THINGS TO INCLUDE:

- Projects you've taken this year; your progress and new things learned; challenges •
- •
- •
- •
- Club Activities: What you did with your club this year
  Offices you held or Committees you served on
  County Activities: Special events with other 4-H'ers in Bayfield County
  District, State or National Activities: Trips and leadership experiences •

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· · · · · · · · · · · · · · · · · · ·	 



### Bayfield County 4-H PROJECT RECORD



### Project\_\_\_\_\_

Year\_\_\_\_

Name:\_\_\_\_\_\_Age:\_\_\_\_\_Age:\_\_\_\_Years in this project including this year:\_\_\_\_\_

#### GOALS

Things I plan to do and learn this year in this project are:

Check If Accomplished:

#### ACCOMPLISHMENTS

Describe the things you learned and did in this project this year:

WAYS YOU RECEIVED HELP THIS YEAR INCLUDE: (Check all that apply and add notes if you wish)

Attended club project meetings; list the number of meetings:
Attended project training offered in the county
Guidance from 4-H leader
Guidance from Parent(s)
Reading and use of 4-H literature
Reading and use of books, audio visual resources, internet
Guest presenters
Help from friends/other youth
Other (describe)

#### SHARING

How did you share what you learned with others? (Demonstrations, community service, talking to local clubs, helping other youth, State Fair, Clothing Revue, Food Revue, etc.) **Do not include Bayfield County Fair.** 

Activity	Date/Location

#### FAIR EXHIBITS I PRESENTED IN THIS PROJECT ARE:

Exhibit:	Placing:	Exhibit:	Placing:

#### **PROJECT FINANCIAL RECORD**

**Expenses** - List your expenses (supplies, services purchased, etc.) for this project this year. **Item:** 

	\$
	\$
	\$
	\$
Total Expenses:	\$

**Income** - List the source and amount of items sold, fair premiums, demonstration premiums, and value of items used at home.

Item:		Amount:
		\$
		\$
		\$
		\$
	Total Income:	\$

#### PARENT AND LEADER COMMENTS

Parent's comments about member's project work:

Parent's Signature: \_\_\_\_\_

Project leader's comments:

Project Leader' Signature: \_\_\_\_\_



Amount: