



4-H Summer Camp Counselor Reference

Reference Form

Your honest judgement of this applicant's qualifications to be a 4-H camp counselor would be appreciated. The information will be handled in a confidential manner and will not be released to the applicant unless you indicate your permission on this form. Please return the completed form to the UW Extension office c/o Ian Meeker P.O. Box 218, Washburn, WI 54891 **by May 26th**.

Name of Applicant _____ Date _____

Person Furnishing Reference _____

How long have you known the applicant? _____

What is your relationship to the applicant? _____

(4-H Leader, teacher, supervisor, friend, etc.)

Your Phone: _____

QUALITIES RELATED TO JOB SUCCESS

1. Success in previous job(s) or 4-H projects _____
2. Able to work with people (team) _____
3. Able to lead or inspire others _____
4. Oral communication skills _____
5. Written communication skills _____
6. Completes assignments _____
7. Organizes time and work _____
8. Accepts guidance _____
9. Creative and innovative _____
10. Ability to work creatively with youth _____

Rating Scale

- 5 = Far Exceeds expectations
4 = Above expected level
3 = At expected level
2 = Below expected level
1 = Not satisfactory

NA = Not able to judge

PERSONAL QUALITIES THAT AFFECT PERFORMANCE

1. Enthusiastic, tactful & curious _____
2. Dependability and promptness _____
3. Maturity and poise _____
4. Deals constructively with pressure _____
5. Flexibility/adaptability _____
6. Demonstrates honesty/integrity _____
7. Commitment to employer _____
8. Accepts differences in others _____
9. Potential for professional growth _____

Overall Judgement of the Applicant for this Position _____

Do you know of any reason(s) why this applicant should not be considered to be a counselor at 4-H Summer Camp?

Yes No

If yes, please explain _____

A. What qualities such as leadership, organization, or dedication could this applicant bring to 4-H Camp?

B. What limitations (if any) does the applicant have for this position?

C. Any additional information is appreciated and may be included on an attached sheet.

I believe this information is fair and accurate based upon my experience with the applicant.

Signature _____ Date _____

Please sign on the line following this statement if you give permission to release information contained in the reference to the applicant upon applicant request. No signature will imply lack of consent.

Signature to authorize release to applicant if requested: _____

Please mail this reference form by May 26th to:

Ian Meeker
4-H & Youth Development Educator
Courthouse- UW Extension
Washburn, WI 54891

If you have any questions please call your County 4-H Educator at the UW Extension office, 715-373-3289.