

**BAYFIELD COUNTY**  
**4-H Market Sale**  
**By-Laws**

ARTICLE I. Name

The name of the organization shall be The Bayfield County 4-H Market Sale

ARTICLE II. Purpose

The purpose of this organization shall be to:

1. Provide participants the educational experience and structural support to responsibly raise, care for and sell their 4-H market sale animal.

ARTICLE III. Membership

Section A. The Bayfield County 4-H Market Sale members must show at the Bayfield County Fair with a female or qualifying male the preceding year of their participation in the Market Animal Sale. They must also be enrolled ++in the corresponding 4-H Beef, Dairy, Sheep, Swine or Goat Project.

Section B. Sale registration for the 4-H Market Animal Sale for beef, sheep, hogs and goats will be accepted in person at the sign up meeting in November. All members must bring one adult. Members who cannot make this meeting must make arrangements for a meeting with the chair of the market Animal Sale Committee by December 1 for an individual registration session. Market sale participants need to be enrolled in the 4-H market sale project with the 4-H office.

Section C Parents and members are expected to contribute to the success of the Bayfield County 4-H Market Sale The use of organizational funds for personal gain of members is prohibited.

Section E. Parents of 4-H members of the Bayfield County 4-H Market Sale are expected to be active participants in market sale meetings and functions. This includes but is not limited to attending meetings, understanding market sale rules and events where their attendance is required, and assisting certified 4-H adult Leaders with tasks related to the safe and educational functions of the club.

ARTICLE IV. Officers

Section A.

1. The officers of the Bayfield County 4-H Market Sale 4-H Club shall be a president, vice president, secretary and treasurer. They shall be elected by

market sale members and shall serve a one-year term. Officers may serve up to two consecutive terms.

2. Officers will be elected at the annual meeting with the officers assuming responsibility following the annual meeting. Each officer will also serve on the Market Sale Rule interpretation committee.

#### Section B. Duties of Officers

1. The president shall preside at all Market Sale meetings with help from the adult Market Sale Chairman.

2. The vice president shall act in the capacity of the president in the absence of the latter or when called to the chair by the president.

3. The secretary shall keep the minutes of all meetings of the club and record all motions whether adopted or defeated and handle correspondence. The secretary will send a copy of the minutes to the Bayfield County Extension Office following each meeting.

4. The treasurer shall work with an identified adult to collect and care for all money and transactions and pay bills that have been approved by the market sale. The treasurer shall report at club meetings and must submit a written report annually to the UW Extension office prior to transferring the record to the new treasurer elected in the fall. The treasurer will submit this report annually for an audit from someone other than the organizational leader or a member of the treasurer's family. A completed audit of all Market Sale financial records will be submitted to the Bayfield County 4-H office by December 31<sup>st</sup>.

#### ARTICLE V. Meetings

Section A. A quorum of the club shall be 80% of the clubs membership.

Section B. The Bayfield County 4-H Market Sale shall meet a minimum of six times a year.

Section C. The annual meeting of the association will be held in November each year.

Section D. Youth members must be an active member with a recognized 4-H club in Bayfield County and meet the minimum expectations for their club to show at the Bayfield County Fair.

## ARTICLE VI. Standing Committees

### Section A.

The Bayfield County 4-H Market Animal Sale Committee shall consist of the elected adult and youth members and appointed members at-large to include a representative of each animal category and resulting in an uneven number of total members, These members shall be communicated to the Bayfield County 4-H office, published in the 4-H Newsletter and made public to all participating members.

### Section B

The Market Sale Committee will stand as the Policy Interpretation Committee. The committee shall also include the Bayfield County 4-H Youth Educator who will serve as non-voting advisor. A quorum for hearing a concern shall be an odd number of committee members and at least 80% of the committee members. The purpose of the Bayfield County 4-H Policy Interpretation Committee is to provide opportunities for individual members/volunteers to address specific circumstances which may have affected their ability to complete local 4-H requirements, to interpret all rules, guidelines, policies and consequences of upholding the Market Sale by-laws.

### Section C

The Market Sale by-laws shall be presented to the Market Sale participants for approval at the annual meeting. The Market Sale committee shall review the by-laws on an annual basis or when deemed appropriate.

## ARTICLE VIII. Parliamentary Authority

“Roberts Rules of Order” supplemented by the Wisconsin 4-H bulletin #201, “How to Conduct a Meeting,” shall be considered as a satisfactory guideline for conducting of all meetings.

## ARTICLE IX. Method of Amending

The by-laws may be amended at the annual meeting by a two-thirds vote of the members present. Notice must be given at a previous meeting. In the notice, a copy of the current articles or sections and proposed changes must be included. Any changes to the by-laws must be communicated to the Bayfield County 4-H office.

## ARTICLE X.

Upon dissolution of the association, any assets remaining thereafter shall be conveyed to the Bayfield County 4-H Leaders Association.

Final changes approved at the January 28, 2018 meeting